

Permission to Postpone Test

If a student has **4 or more** tests in one day, he/she may ask for a reschedule from one of the four teachers. The student must obtain written verification of testing conflict from the teachers involved. This form must be presented to the teacher from whom the student is making the request to reschedule at least one day prior to the test.

Any abuse of this process (i.e. a forged signature) will result in a test grade of "0" and an honor code disciplinary referral.

Test 1 Subject _____

Teacher signature _____ Date _____

Test 2 Subject _____

Teacher signature _____ Date _____

Test 3 Subject _____

Teacher signature _____ Date _____

Test for which I am requesting postponement:

Test 4 Subject _____

Teacher signature _____ Date _____

I will take the test on _____ at _____
(day and date) (time)

Student Signature _____ Date _____