

## Permission to postpone test:

“If a student has more than three tests, he/she may ask for a reschedule from one of the four teachers. The student must attain written verification of testing conflict from the teachers involved. **This form must be presented to the teacher from whom the student is making the request to reschedule at least one day prior to the test.**” (From the staff handbook.)

Any abuse of this process (i.e. a forged signature) will result in a test grade of “0” and an honor code disciplinary referral.

Test 1 Subject \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Test 2 Subject \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Test 3 Subject \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Test for which I am requesting postponement:**

Subject \_\_\_\_\_ Date of test: \_\_\_\_\_

Teacher Signature \_\_\_\_\_

I will take the test on \_\_\_\_\_ at \_\_\_\_\_.  
(day and date) (time)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_